



Electromagnetic Compatibility Society  
Technical Advisory Committee



**MEETING MINUTES**

27 August 1998  
Adams Mark Hotel  
Denver, Colorado

1. 1998 TAC Meeting Minutes  
27 August 98  
Secretary: Bill Strauss (StraussGW@navair.navy.mil)

- \* Andrew Podgorski called the meeting to order.
- \* Andrew announced that the agenda would be altered to accommodate members' schedules. Selected Bill Strauss as Recording Secretary.
- \* Kimball Williams suggested introductions.
- \* Dan Hoolihan stopped by and commended organization for its work.
- \* Kimball declared that committee chairs would be removed if they were not active or responsive.
- \* James Drewniak (TC-9 Chairman) reported that 300 people attended the modeling session on Monday. He also commented on the difficulty of the slots (Friday!). The Seattle 99 will have 2 special sessions: EMC/EMI validation, accuracy, and modeling; challenging problems continued. A bench marking workshop is in the works for 2000.
- \* Andrew expressed the need to inform members that programs exist free of charge. James Drewniak said he would look into it. Vil Arafiles suggested that James contact Dr. Adler (ACIS/Naval Post Graduate School).
- \* Kimball (TC-1 Chairman) announced that 12 potential members had been identified during the Special Monday Poster Session. Some of the potential members were for Norway, Canada, and Great Britain, which is very positive for diversification. Informed the TAC that TC-1's charter was revised. TC-1 attempting to convert management documents. The management education package will add EMC personnel to understand EMC test program management. TC-1 will have a major domo site and a web page is planned.
- \* Don Heirman (TC-2 Chairman) will have the TC-2 meeting later today. Received 7 new personnel from the poster session and have 20 on the present mailing roster. Has read through the potential session/workshops/experiments for the future symposia.
- \* Vil Arafiles (TC-3 Chairman) announced 5 potential new members at the poster session and 8 on the present roster of which 4 attended the TC-3 meeting. The succession plan is in place and Vice-chairman Bill Strauss will replace Vil at the next symposium. The charter was reviewed and changed to reflect a more current philosophy. The five-year plan was updated.

- \* TC-4 was not present.
- \* Andrew (TC-5 Chairman) announced their membership as 11 up from almost zero. Suggested a session for the 2000 symposium, mostly concerning application of standards.
- \* Arto Chubukjian (TC-6 Chairman) reported that the TC-6 charter had been reviewed and that minor alterations would be submitted. A five-year plan is in place. TC-6 reviewed 4 papers for this year's symposium. Monday's poster session attracted 5 new members. The annual meeting was held yesterday.
- \* Bill Croisant (TC-7 Vice-Chairman) reported that TC-7 is in rebuilding. They reviewed 7 papers. They have a hosted, not invited session on Time-Domain Measurements to be sent to the Education committee. . Would like to see an IEEE.org e-mail for technical committees. Requested space on the web page. There is no five-year plan in place. A student design contest is looking for year 2000 activation. Andrew expressed that each committee reviews papers differently. Don Heirman expressed distaste for the concept of accepting all papers. Bill Croisant/Art Light seconded his words. Diane Heidlebaugh (Local Arrangements - Seattle 1999) said that from the attendee's standpoint people have expressed distaste for paper quality.
- \* Brian Claes (TC-8 Chairman) reported that TC-8 will host a 98 and 99 workshop. Also, expressed desire to move the newsletter to the web.
- \* Dick Ford reminded people to use the power of the survey to express likes and dislikes.
- \* John Windell (Technical Papers - Seattle 1999) stated that he would accept 108 papers plus poster papers. He will limit the number. He expressed concerns on time line issues. Stated that he needs papers by end of November.
- \* Vil talked about proceedings; if they are on CD-ROM, then there should be a reader available at the symposium.
- \* Kimball delivered thoughts on the TAC poster session. A suggestion from the floor was to have better advertisement. John Windell suggested a bullet for the advance program.
- \* Kimball expressed that it is the responsibility of everyone within the TAC to find personnel for succession.
- \* Andrew reported that he has obtained permission to start a web site. Each TC will be able to post information. The EMC society will be placed on the web. Andrew suggested open web access.
- \* Andrew discussed the hesitance of the TC's to submit a column for the TAC newsletter. There are four articles at a minimum needed yearly. Art Light is the coordinator for TCS publishing.
- \* A discussion of what process should be utilized in selecting papers for the symposium record ensued. Andrew suggested that the papers should be technical information papers, not position papers. Do not shy away from these issues. Dick Ford warned that refusing papers might cause potential damage. Andrew would like the individual committees to discuss this issue further. Vil discussed the negatives of rejecting papers. Also, cautioned that the reviewers need to establish that the paper is publish ready. Finally, Bill Croissant, Bill Strauss, and Kimball volunteered to begin

work on a more standardized paper review process and report back to the TAC.

\* Kimball moved for adjournment, Bill Strauss seconded.

2. Attendees:

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